



Southwest Riverside County Association of REALTORS®
Promote | Protect | Empower

Murrieta: 26529 Jefferson Ave., Murrieta, CA 92562

Hemet: 2355 E. Florida Ave., Hemet, CA 92544

Menifee: 27070 Sun City Blvd., Menifee CA 92586

Supra Key Agreement

Processing Hours: 8:30am – 4:00pm, Monday - Friday

General Information

Name: _____
 Firm Name: _____
 Firm Address: _____ City: _____ State: ____ Zip: ____
 Firm Phone #: _____ Firm Fax: _____
 Home Address: _____ City: _____ State: ____ Zip: ____
 Cell #: _____ Email: _____
 Home Phone #: _____ DRE License #: _____
 Social Security #: _____ Drivers License #: _____

Letter of Good Standing

A Letter of Good Standing from the Association you are primary with is needed to process this agreement.

Name of Association you are transferring from or hold primary membership at: _____

Key Information

Key Serial #: _____ Pin #: _____ ActiveKey/ExpressKey eKey

General Terms & Conditions of Agreement

USE OF KEY/TITLE:

- ✓ Key holder acknowledges that SRCAR® did not issue the key to the key holder and therefore, has no responsibility if the key is lost, damaged or malfunctions.
- ✓ Key holder acknowledges that an Update Code done manually by phone will only update the Key holder’s primary Association/Board or their subsidiary.
- ✓ Key holder shall not allow use of the key by any other person. The foregoing includes but is not limited to: loans to appraisers, mortgage and utility agents, builder, assistants to brokers and salesperson, prospective purchasers or sellers.
- ✓ Key holder shall have use of only 1 key at any given time.
- ✓ To keep the key in Key holder’s possession or in a safe place at all times.
- ✓ To not duplicate the key.
- ✓ To not assign, transfer or pledge the KEY
- ✓ To follow all additional security procedures as specified by the SRCAR®.
- ✓ To not allow the KEY pin code to be attached to it.
- ✓ Key holder acknowledges that they must maintain primary membership in an Association/Board or their subsidiaries other than the SRCAR® for their key to be programmed or remain programmed for the areas covered by SRCAR® or their subsidiaries including the regional MLS.

LOSS OF THE KEY:

In the event that the Key holder shall lose the KEY, the Key holder shall notify the SRCAR® immediately and promptly thereafter, execute a letter.

By signing this agreement, I expressly authorize the Board/Authorization, including the local, state & national, or their subsidiaries or representatives to fax or email to me, at the fax numbers and e-mail addresses above, material advertising the availability of or quality of any property, goods or services offered, endorsed or promoted by the Board/Association.

Required Signatures – Agreement cannot be processed without signatures.

I understand and agree to adhere to the Lockbox System policies and procedures of the SRCAR®.

Key Holders Signature: _____ Date: _____

SRCAR® Authorized Signature: _____ Date: _____

Revision: 2017-July-12